



AGREEMENT TO THE ADMINISTRATOR'S CODE OF ETHICS

Extract of the book of the administrative regulations of Hockey
Quebec 2024-2025

Name of the MHA: _____

Role: _____

Article 10.4 of Hockey Quebec's Administrative Regulations provides that each administrator must read and sign the «Administrator's Code of Ethics». Failure to respect or abide by an obligation in said Code of Ethics could lead to a sanction.

Decision-making power lies with the administrators. They are ultimately accountable for the quality of sport and leisure activities. The local, regional or provincial administrator **must** ensure that sports and leisure activities are carried out in accordance with the values pursued for educational and social purposes. To fulfill his or her role, the administrator **commits to**:

1. Administer responsibly:

- A. Recognize the participant as the person who will guide all decisions and actions.
- B. Ensure that participants are supervised by competent stakeholders who respect the organization's values.
- C. Ensure that the venue, facilities, equipment and rules of the game meet the interests and needs of the participant.
- D. Ensure proper relations and interactions with the media, the public and all organizations and individuals associated with the organization.
- E. Promote the participation of all volunteers in training programs.
- F. Closely monitor the behaviour of all team members, excluding volunteers who do not serve the players and amateur hockey.
- G. Use social networks, the internet and other electronic media in an ethical manner that respects colleagues, coaches, and managers, not using them to provoke the opponent or another member.
- H. Abstain from any consumption of alcohol or drugs in the performance of his/her duties.
- I. Ensure that everyone is treated with the same respect, dignity and consideration (i.e. without discrimination).

2. Integrity in dealing with others:

- A. Commit to behave in accordance with the Federation's Integrity Protection Policy.
- B. The administrator must read the guidelines offered on the site <https://www.sportbienetre.ca/>.
 - a. Ensure that participants understand that abuse, harassment, neglect, violence or any inappropriate behavior is never tolerated, and make participants aware of the tools available to report and/or or denounce such behaviour, if they are victims or witnesses.

- b. Promptly report to a person in authority any such act committed against another person or himself/herself.
- C. Take all necessary measures to ensure the safety and integrity of the participant and take all necessary measures to ensure that violence and brutality are absent from amateur hockey.
- D. Plan all activities so that stakeholders, coaches, administrators, therapists, volunteers, officials, etc. are never alone in a closed private place in the company of a participant, or a person involved in the environment. This place can be real (local, room, locker room, car) or virtual (messaging, social network).

3. **Respect**

- A. Ensure that everyone is treated equally, regardless of age, ancestry, color, race, citizenship, ethnic origin, place of origin, language, creed, religion, athletic potential, disability, family status, marital status, gender identity, gender expression, sex, or sexual orientation.
- B. Preserve the dignity of each person when interacting with others.
- C. Take all necessary steps to value and demand respect for officials.
- D. Comply with applicable principles, rules or policies.

By signing this Administrator's Code of Ethics,

- A. I certify that I have read this document and that I understand the obligations attached to it.
- B. I agree to abide by the Administrator's Code of Ethics and accept that any breach thereof could result in a sanction.

☐ I have signed the Administrator's Code of Ethics freely and with full knowledge.

Administrator's Name (print)

Administrator's Signature

Place / Date: _____